

Regulations for awarding funding for activities aimed at internationalising the Doctoral School of Cracow University of Technology under the CUT DS InterDoctus programme

Art. 1 General provisions

1. The Regulations specify the rules for submitting applications to the internal CUT DS InterDoctus (CUT DS ID) programme supporting internationalisation of the Doctoral School of Cracow University of Technology (CUT DS).
2. The beneficiaries of the programme are doctoral students of CUT DS and other individuals involved in the internationalisation of CUT DS.
3. A doctoral student who is a participant of the Implementation Doctorate program (DW), funding is possible only those purposes that cannot be paid for with funds of DW Program.
4. The programme duration is from 20 May 2024, to 31 December 2025.
5. Financial support may be granted under the Programme for the following activities:
 - a) increasing international mobility of doctoral students - (study visits to scientific units, research and scientific internships);
 - b) financial support for participation in and organization of conferences, summer and winter schools - scientific, and other scientific events involving doctoral students;
 - c) funding for lectures/seminars/workshops conducted by scholars from foreign institutions;
 - d) motivational support for CUT DS doctoral students conducting research projects in collaboration with foreign institutions - (e.g. awards for obtaining international projects or participation in international teams);
 - e) developing cooperation with foreign institutions providing doctoral education - (international education programs, teaching materials).
6. Applications are evaluated by the Qualification Committee, consisting of two representatives of the CUT DS Council, a representative of the University Council of Doctoral Students' Association, and an employee of the CUT DS Office (without voting rights).
7. The Qualification Committee presents the evaluated applications to the Director of CUT DS along with a recommendation for funding.
8. The Director of CUT DS decides to award or refuse to award funding under the CUT DS InterDoctus Programme, taking into account the number of submitted applications and the availability of financial resources allocated for a given task.
9. The maximum amount of funding is 20,000 PLN (twenty thousand Polish zloty).
10. A doctoral student may receive funding under the CUT DS InterDoctus Programme only once.
11. Applications are considered until the financial resources allocated for the programme have been ran out.

Art. 2 Mobility of doctoral students

1. Within the scope of the task, it is possible to grant financial support for international trips related to the implementation of the Individual Research Plan (IRP):
 - a) short-term stays (up to 15 days) - e.g. study visits;
 - b) long-term stays (up to 30 days) – including among others: scientific internships, research internships, scientific & teaching internships, or training trips;

- c) other forms of mobility.
2. The amount of funding is determined by the Committee.
3. The Committee meets no more frequently than every 2 weeks (excluding July and August).
4. In order to obtain funding, it is necessary to submit an application (annex to the Regulations) to the CUT DS Office, endorsed by the supervisor, along with a complete set of attachments, no later than 6 weeks before the planned trip:
 - a) confirmation of acceptance by the foreign institution;
 - b) travel plan;
 - c) cost calculation;
5. After returning from the trip, the doctoral student submits a trip report to the CUT DS Office, approved by the representative of the relevant discipline along with a certificate/confirmation of stay within 2 weeks of the end of the trip and a statement of incurred costs.

Art. 3

International conferences, summer and winter schools

1. In order to obtain funding, it is necessary to submit an application (annex to the Regulations) to the CUT DS Office, endorsed by the supervisor, along with a complete set of attachments, no later than 6 weeks before the planned event:
 - a) confirmation of event organization,
 - b) cost calculation.
2. The amount of funding is determined by the Committee.
3. The Committee meets no more frequently than every 2 weeks (excluding July and August).

Art. 4

Visits of scientists from foreign institutions

1. The applications to fund inviting scientists from foreign institutions to conduct lectures/seminars/workshops are submitted by the representative of the discipline in the CUT DS Council.
2. In order to obtain the funding, it is necessary to submit an application (annex to the Regulations) to the CUT DS Office along with a complete set of attachments, no later than 4 weeks before the planned visit:
 - a) scientist's declaration of intent to cooperate,
 - b) visit plan,
 - c) cost calculation.

Art. 5

Final provisions

1. In matters not settled by these Regulations, decisions are made by the Director of CUT DS.