

Mode of action and procedure for completing education at the Doctoral School of Cracow University of Technology

1. A doctoral student who has completed classes in accordance with the curriculum at the Doctoral School of Cracow University of Technology (CUT DS) submits an application for the initiation of the procedure for awarding the doctoral degree to the head of the scientific council of the faculty competent for the discipline in which the doctoral degree will be awarded, in accordance with the Resolution of the Senate of Cracow University of Technology on the mode of operation and procedure for awarding the degree of *doktor* and *doktor habilitowany*. The application is to have attached a completed, unsigned certificate confirming submission of the doctoral dissertation (Form K1).
2. If the doctoral dissertation is a written work, the supervisor runs it through the Unified Antiplagiarism System (UAS) within 30 days of submitting the application. The UAS report, signed by the supervisor, is attached to the documentation of the procedure.
3. After submitting the application referred to in section 1, the candidate receives a certificate of submitting the doctoral dissertation signed by the head of the scientific council of the faculty competent for the discipline (Form K1).
4. The candidate then submits Form K1 to the discipline representative, who confirms, by their signature, that the course 'Preparation for the Defence of the Doctoral Thesis' has been recorded as passed in the 8th semester in the course assessment register.
5. The candidate submits the signed certificate to the Doctoral School Office, and – on the basis of the certificate – the Director of the CUT DS issues a certificate confirming completion of education at the CUT DS (Form K2).
6. In order to collect Form K2, a doctoral student is obliged to submit an annual report on their scientific activities (with a complete set of relevant signatures, including that of the representative of the discipline).
7. The candidate submits the certificate (Form K2) signed by the Director of the CUT DS to the head of the scientific council of the faculty competent for the

discipline, in order to supplement attachments to the application for initiating the procedure for awarding the doctoral degree.

8. Once the certificate (Form K2) has been issued, all formalities related to the procedure for awarding the doctoral degree are carried out by the scientific council of the faculty competent for the discipline.

DIRECTOR

*The Doctoral School of Cracow University of Technology
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